

**AGENDA
CITY COMMISSION MEETING
COMMISSION CHAMBERS, CITY HALL
JUNE 14, 2004
5:30 P.M.**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. APPROVE CITY COMMISSION MEETING MINUTES:

- A. Regular meeting held May 24, 2004

2. PRESENTATIONS:

- A. Service awards to Jerry Ponds for thirty years in the Fire Department; and Jody Williams for fifteen years in the Electric Department
- B. Leesburg Pageant Winners – Kelsie Odum, Tiny Miss Leesburg; Sarina Sanders, Little Miss Leesburg; Sierra Ford, Junior Miss Leesburg; Tiffany Aspinwall, Teen Miss Leesburg; and Cassie Burbank, Miss Leesburg
- C. Proposed new Library
 - 1. Presentation of preliminary design.
 - 2. Approval of the preliminary design by the City Commission.
- D. Impact Fees
 - 1. Presentation on impact fees.
 - 2. Authorize preparation of an ordinance for the adoption of proposed impact fees for Police, Fire, and Recreation.
 - 3. Authorize draft of an interlocal agreement to collect County's Library Impact fee.

3. PROCLAMATIONS:

- A. Proclaim 2004 Election and Qualifying Period

4. CONSENT AGENDA:

Routine items are placed on the Consent Agenda to expedite the meeting. If the Commission/Staff wish to discuss any item, the procedure is as follows: 1) pull the item(s) from the Consent Agenda; 2) vote on items remaining with one roll call vote, 3) discuss and vote on each item pulled; by roll call vote, if resolution or voice vote for other items.

A. PURCHASING ITEMS:

- 1. | | Phase II Design for Public Works facility on U.S. Hwy 27

B. RESOLUTIONS:

- 1. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Bentley Architects & Engineers, Inc. for the purposes of providing design services for the FDOT yard, and providing an effective date.

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2. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute a mutual agreement with Purvis Gray and Company to provide auditing services for fiscal year ending September 30, 2004; authorizing fee amounts; and providing an effective date.
3. A resolution of the City Commission of the City of Leesburg, Florida, authorizing execution of an agreement with the School Board of Lake County for the placement of four School Resource Officers; at Oak Park Middle School, at Leesburg High School, and at Carver Middle School; providing for an effective date.
4. A resolution of the City Commission of the City of Leesburg, Florida, authorizing and directing the Mayor and City Clerk to execute a Satisfaction of Mortgage in favor of Ada Manuel for the purpose of satisfying a mortgage given to secure a City of Leesburg Housing Rehabilitation Program loan; and providing an effective date.
5. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement with PBS&J to provide professional services pursuant to RFP 04-013 for implementation of a computerized maintenance management system; and providing an effective date.
6. A resolution of the City Commission of the City of Leesburg, Florida, authorizing the Mayor and City Clerk to execute an agreement between the City of Leesburg and Mark Jackson, dba Visibility Sports Marketing for providing water skiing shows for July 4, 2004, 2005, and 2006; and providing an effective date.
7. A resolution of the City Commission of the City of Leesburg, Florida, appointing Sue B. Geiger as a member of the Leesburg Public Library Advisory Board to fill the remaining portion of a five-year term of office to end September 30, 2006; and providing an effective date.
8. A resolution of the City Commission of the City of Leesburg, Florida, establishing the Civic Center Steering Committee; appointing the membership of the Committee; limiting the work of the Committee to a period of twelve months; and providing an effective date.

9. Bond issue

A. Electric System Revenue Bonds

1. First reading of a resolution for the issuance of not exceeding \$18,000,000 Electric System Revenue Bonds, Series 2004
2. First reading of a supplemental resolution authorizing the issuance of the City's Electric System Revenue Bonds, Series 2004

B. Utility System Revenue Bonds

1. First reading of a resolution for the issuance of not exceeding \$25,000,000 Utility System Revenue Bonds, Series 2004
2. First reading of a supplemental resolution authorizing the issuance of the City's Utility System Revenue Bonds, Series 2004 - **Exhibits C, D, and E to be provided later.**

C. OTHER AGENDA ITEMS:

1. 10-Year Capital Improvement Plan FY 2004-14

5. PUBLIC HEARINGS:

SIGN-UP SHEET (YELLOW) AT ENTRANCE TO COMMISSION ROOM FOR PERSONS WISHING INFORMATION ON THE COMPREHENSIVE PLANS

- A. Second reading of an ordinance vacating an alley in Leesburg Realty Company Addition, north of West Main Street and East of Moss Street
- B. JoAnne L. Neuman Revocable Family Trust Annexation and Comp Plan Change - **Annexation agreement not properly notarized – returned for correction. If not available by Commission meeting, staff recommends all items be tabled until June 28, 2004, Commission meeting.**
 1. Second reading of an ordinance annexing approximately .51 acres owned by JoAnne L. Neuman Revocable Family Trust at the northeast corner of U.S. Highway 441 and Stewart Lane; rezoning from County C-1 to City C-3; and placing the property in Commission District 1
 2. Second reading of an ordinance amending the comprehensive plan .51 acres at intersection of U.S. Hwy 441 and Stewart Lane from County Urban Expansion to City Commerce
 3. Introduce a resolution accepting an annexation agreement.
 4. Introduce a resolution accepting an utility easement.
- C. Clay Annexation, Small Scale Comp Plan, and Rezoning
 1. Second reading of an ordinance annexing approximately .33 acres owned by Michael & Carla Clay east of U.S. Highway 27/441 and North of Eureka
 2. Second reading of an ordinance amending the comprehensive plan for approximately .33 acres from County Urban to City C
 3. Second reading of an ordinance rezoning approximately .33 acres
- D. First reading of an ordinance amending the budget for the General, CDBG, and Water Funds

- E. First reading of an ordinance adding §22-166 to the Code of Ordinances providing for automatic adjustments to the Electric, Gas, Water, Wastewater and Reuse Water utility rates and charges.
- F. First reading of an ordinance vacating an utility easement over Lot 11, Block B of Heritage Cove for Paula R. Jordan
- G. First reading of an ordinance accepting the deed and bill of sale from Midway Baptist Church for infrastructure on property on Blossom Lane
- H. First reading of an ordinance accepting the deed and bill of sale from South Leesburg Business Center Property Owners Association for property on Frontage Road off US Hwy 27 South
- I. First reading of an ordinance rezoning approximately 29.8 acres on US Hwy 27 South, south of County Road 48 for Zappala, Muscarella & Associates
- J. First reading of an ordinance amending the City code to ban commercial signs on benches, bus stop shelters and waste receptacles
- K. Rank firms for Engineering, Planning and Studies for various Airport projects.
- L. Discuss noise level issues created by commercial/industrial uses during night time hours
- M. Vista Pak Building renovations
- N. Introduce a resolution appointing Ray Sharp, Director of Environmental Services and a designated Commissioner to the DEP Basin Working Group

6. CITY ATTORNEY ITEMS:

7. CITY MANAGER ITEMS:

8. ROLL CALL:

9. ADJOURN: Motion, second, vote

PERSONS WITH DISABILITIES NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE HUMAN RESOURCES DEPARTMENT, ADA COORDINATOR AT 728-9740, 48 HOURS IN ADVANCE OF THE MEETING.

F.S.S. 286.0105 "If a person decides to appeal any decision made by the Commission with respect to any matter considered at this meeting, they will need a record of the proceedings, and that for such purposes they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based." The City of Leesburg does not provide this verbatim record.